

# Blue Mountain Community Center

2620 PAUL STREET  
ANNISTON, ALABAMA 36201  
Phone: (256) 241-2777  
WIFI Password: wilson2412800  
[lgokey@calhouncounty.org](mailto:lgokey@calhouncounty.org)  
Emergency #: 256-294-3711

Rental Date(s): \_\_\_\_\_  
Event Time: \_\_\_\_\_ (Hours include Decoration, Event, and Clean up Time)  
Type of Event: \_\_\_\_\_  
Name: \_\_\_\_\_  
Renter's Address : \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_  
Zip Code: \_\_\_\_\_ Phone Number: \_\_\_\_\_  
Email: \_\_\_\_\_  
Estimated Number in Guests: \_\_\_\_\_

## Rental Fee: (please circle all that apply)

- (A) \$150 for 6 hours
- (B) \$250 for ALL DAY (8 a.m. to 11:00 p.m.)
- (C) \$50 Kitchen

\*\*\*Any, and all, balances MUST BE paid in full within 7 days of the rental date.\*\*\*

Refundable Security Deposit Fee: \$100.00 **\*\*Security Deposit is not included in Rental Fee\*\***  
(See **PLEASE READ!** Paragraphs)  
Amount Total: \_\_\_\_\_

## **PLEASE READ!**

In order to request refund of security deposits, **YOU** must follow Rules and Regulations and request a Refund Request Form after event. **Please call** in order to receive a form. Once form is accepted by Calhoun County Commission a check will be processed and mailed to your address. After 7 days of your event the original receipts must be presented to process Security Deposit refund. Please allow up to 7 days before refund is processed and mailed out.

In order to cancel an event you must give a one week notice (7 days) before the scheduled event date. Any scheduled events cancelled without a one week notice before the event will forfeit their security deposit of \$100.00. To receive full refund **YOU** must fill out Refund Request form and state the reason for cancellation.

**Payment: Checks, Money Orders. Credit Cards and Debit Cards are now accepted with a 3.5% Service Fee.**

**Make Checks or Money Orders Payable To: Calhoun County Commission**  
**Office Hours: Closed Weekends and Major Holidays Monday-Fri. 8:00 am - 4:30 pm**

**RESERVATIONS made at:**  
**Calhoun County Commission Office**  
**1702 Noble Street, Suite 103**  
**Anniston, Alabama 36201**

I acknowledge that I have read and that I understand each and every one of the provisions contained in the attached Order and I agree to abide by each provision and that my guests will abide by said provisions. I hereby indemnify the County, its agents, officials, officers and representatives of any and all said claims arising from any COVID-19 health related matters.

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Renter

Signature: \_\_\_\_\_ Date \_\_\_\_\_  
Blue Mountain Community Center Representative  
or Calhoun County Representative

**\* By signing this application I agree to all terms and provisions. I further agree that all information I have provided is true and accurate.**

## Rules and Regulations

1. Checks are to be made payable to "Calhoun County Commission"
2. **No tobacco use, or alcoholic** beverages allowed.
3. No firearms allowed.
4. Thermostat is not to be adjusted below 68°F and not above 78°F. Keep doors closed to insure the A/C heating system works properly.
5. **No tape, pins, or nails** are to be used in the building. **NO CONFETTI.**
6. Someone in charge of the event **must always be present** at the Community Center.
7. **Before leaving:**
  - A. Building must be cleaned. (Cleaning supplies located in the kitchen closet)
  - B. Chairs turned over and placed on top of the tables.
  - C. Stove and microwave cleaned.
  - D. Kitchen and bathroom garbage must be bagged and thrown away in dumpster located outside.
  - E. Floors must be swept and mopped.
8. Check bathrooms to insure all commodes are flushed and trash thrown away.
9. Groups of 75 or more must have a security guard present at all times.
10. Entertainment sound must be kept at a level as to not disturb the neighbors.
11. Doors must be closed and locked before leaving.
12. TVs and electronics are to be operated by **adults** only.
13. Furniture must be picked up to move. Do not slide furniture on the floor when arranging for an event. **Tables & chairs should be put back in the storage closet before you leave.**
14. Do not pour grease or cooking by-products down the kitchen drain.
15. Current CDC guidelines should be followed regarding COVID-19.

**THE COUNTY RESERVES THE RIGHT TO CANCEL EVENTS WITH OR WITHOUT NOTICE IF INFORMATION PROVIDED BY RENTER IS FOUND TO BE FALSE OR IN VIOLATION OF COUNTY POLICY.**

**THE CALHOUN COUNTY COMMISSION AND/OR BLUE MOUNTAIN COMMUNITY CENTER ASSUMES NO LIABILITY FOR ANY INJURY OR DAMAGE OF ANY KIND THAT OCCURS ON THIS PROPERTY.**

I have read and agree to the above rules and regulations.

\_\_\_\_\_ Date \_\_\_\_\_  
Signature of Renter

### Blue Mountain Community Center

#### Inventory List

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- 1) 90- Chairs
- 2) 10 - 60 in. round tables
- 3) 8 - 6 feet long tables
- 4) 65 inch Samsung TV

\*Any damages to the equipment are the responsibility of the renter.

\_\_\_\_\_ Date \_\_\_\_\_  
Acknowledgment of Renter